

Christ United Methodist Church
ADMINISTRATIVE BOARD MEETING SUMMARY
February 20, 2025

ATTENDING: C. Fitzgerald, K. Fitzgerald, L. Klinkenberg, Kevin Swanson, D. Scott

ABSENT: P. Lindberg, A. Wells, N. Swirdovich, F. Mueller

Meeting opened greeting D. Scott to report on OBIC staff changes.

PASTORAL REPORT:

- Rev. Angela was absent

SPRC:

- Kevin S. reported that meetings with staff to renew agreements are happening - not yet met with Lisa.
- Regina met with Ching-ju (new agreement included a raise)

OBIC:

- Clara asked if CUMC would consider paying ahead probably about 4 months' assessment in a lump sum to assist with OBIC finances (especially due to transition overlap of staff members - see following item). This would not change the total for 2025, would only change the timing. Kevin F. (Treasurer) confirmed that CUMC has available funds that are not earning interest, so no direct loss from this rearrangement. Other Board members agreed that CUMC Treasurer could provide this flexibility if asked by OBIC, without requiring a motion.
- Clara mentioned OBIC acquiring new chairs. Some are breaking / worn, but OBIC has other facility priorities so probably cannot fund replacement of the entire inventory at once. Because chairs move from room to room as needed, there will probably be some mixing of styles for a while. We are looking at slightly wider models, that will support gaming for safety. (Ganging capability required for over 200 chairs in a space, i.e., Sanctuary C) First small batch of new chairs will likely be ones with arms as they have been requested.
- Rev. Deb explained new staff position and hiring process. *(slot more words in here ...)*

Discussion of Mar 2 "State of the Church" meeting after service, target 5-10 minutes.

- Several people will not be available (including Kevin F.) that day. Lee will probably present.
- Topics to cover:
 - OBIC staff change;
 - Online giving (Breeze / Tithely to support);
 - Establish mini-committee regarding legacy giving, based on material from Mid-Atlantic United Methodist Foundation (MAUMF);
 - 2025 CUMC Budget projected deficit (smaller than the Board originally expected - typically budgets have been met even when the year started with a projected deficit; frequently not all budgeted money is spent);
 - Fundraising efforts;
 - Appreciation for pastor (from SPRC, on behalf of everyone else)
 - Committee meeting structure change, reactions - feels more focused

TREASURER:

- Kevin F. presented the January financial report
- CD #2 due for renewal 3/18. This is currently earning about 1% interest, compared to other renewals which are earning in the 4% range. **A motion was made** by Kevin F., seconded by Kevin S, **to renew**

CD#2, renewal due 3/18, approaching UM Credit Union and attempting to get a higher interest rate. Approved unanimously. A separate **motion was made by Lee and seconded by Kevin F., to renew CD #1, renewal due 4/24, at near its current 4% rate, ideally for one year.** Approved unanimously. (we believe this one may have been a 9-month CD). Discussion of, if possible, spreading the renewal dates more evenly through the year (CD#3 renews in November).

- Budget items -
 - Fundraisers has a negative balance, reflecting current stock of gift cards; current stock level seems appropriate (sometimes in past this has grown much larger).
 - Cost of ordering new checks was reported under Office Supplies. Discussion concluded that a budget line for bank charges (such as bounced checks) should be added, and check costs put there instead.
 - Ins and Outs - small amounts remaining in Ins under Flowers and under T-shirts. Since the related events have concluded, Lee suggested zeroing these out. This effectively treats these remainders as “donated”, since in the report, the balance of Ins and Outs is subtracted from the overall account balance (because these are expected to be paid Out)

FINANCIAL SECRETARY:

- Fred was out but distributed the usual monthly report. Pledges are slightly below budgeted but not worrying unless the trend continues.

FINANCE:

- Natalie was absent

COUNCIL OF MINISTRIES (Lay Leader)

- Phil was absent

Lee noted that he and others will not be available for Mar 20, next scheduled meeting. May not meet or may report in email. Kevin F. read Lee’s opening prayer as the closing prayer.

NEXT MEETING of ADMIN.BD. would be MAR 20, 2025, via ZOOM at 7pm. (But there are some people unavailable; may skip to next meeting, APR 17, 2025.)