

Christ United Methodist Church  
ADMINISTRATIVE BOARD MEETING SUMMARY  
October 17, 2024

ATTENDING: C. Fitzgerald, K. Fitzgerald, L. Klinkenberg, B. Kobayashi, P. Lindberg, F. Mueller, B. Nicodemus, J. Pittman, J. Rosenberger, Katie Swanson, Kevin Swanson

ABSENT: A. Wells

OPENING: Lee opened the meeting with prayer.

PASTORAL REPORT:

- Rev. Angela remains ill and was not in attendance. Kevin Swanson is the main point of contact for her.

EDUCATION:

- Katie reports Sunday School is going well and there are now new “second” adults assisting.
- Katie will check with teachers about holding Sunday School on Thanksgiving Sunday.

SPRC:

- Kevin has been in communication with DS Hand who is addressing the need for more long-term substitute clergy as Rev. Angela recuperates.
- A unanimous vote supported continuing to pay the Sunday honorarium to guest pastors as long as needed as the designated funds have been used. Other funds are available to be moved within the budget.
- DS Hand will assign another date for our postponed Church Conference. The Stewardship campaign is underway; materials will be mailed first week of November and November 24 is Stewardship Sunday.
- Clara reported a successful Pride event on Oct. 13. She participated in the Rainbow Chorus which performed; our volunteers included Jason Avila and Darren Hornbeck who were very welcomed; contacts and conversations with visitors were helpful. Rev. Munoz attended and spent time with our volunteers.

ANNIVERSARY CELEBRATION:

- Judy reported that approximately 100 guests have registered for the Nov. 16 evening event. Approximately 25 are former members and several from out of town. Details are being finalized but early planning has been beneficial.

FINANCE:

- Bob reported that Delvin is “retiring” from managing the pre-paid card program at the end of December. The Finance Committee will work on recruiting a replacement.
- The current checking accounts are robust and offer flexibility.
- A Legacy Giving program will be explored in 2025.

TREASURER’S REPORT:

- CD #1 is now receiving a higher rate at 5%. Our CD’s have made more than \$9,000 this year.
- Lee moved, and Kevin Swanson seconded that we roll over CD #3 at the United Methodist Credit Union at the appropriate time in November.
- The signatories on the CD accounts need to be changed reflecting current volunteers.
- The 3<sup>rd</sup> quarter has been financially stable and at this point the budget has a surplus of \$162 as opposed to the anticipated \$8,900 shortage.
- Discussion of the draft ’25 budget included suggestions that clearer designations about administrative expenses and Ministry expenses are needed. All Board members will review the draft budget by Oct. 24 and send comments and questions to Lee, Phil and Kevin Fitzgerald so that an accurate draft budget can be included in the Stewardship mailing in early Nov.

FINANCIAL SECRETARY:

- Fred reported that 98% of expected pledges are up to date.
- Weekly offerings are inconsistent but we are still able to maintain necessary payments.
- Kevin Swanson volunteered to contact Emily Murphy about the designated funds that are available to her for pursuit of her ministerial career.

WORSHIP:

- Phyllis Kelley is handling the Nov. 3 All Saints Sunday.
- Becky reports that many have commented positively on recent services by Dr. Munoz.
- The piano tuning has been arranged and will take place in coming weeks.

Phil closed the meeting with prayer.

**NEXT MEETING: Nov. 21, 2024**