

CUMC ADMINISTRATIVE BOARD

Summary: Jan. 12, 2021

Attending: D. Atkins, D. Burtnick, Rev. Childs, D. Daniels, C. Fitzgerald, K. Fitzgerald, P. Kelley, L. Lehnert P. Lindberg, J. Pittman, J. Rosenberger

Absent: F. Mueller

- Phil opened the meeting with prayer.
- Rev. Childs reported phone conversations with Siah, Emma, Carolyn Capizola who are doing well. Met with Education Comm. discussing possible confirmation class. Will work on new discussion group for after Lent. Working with Worship Comm. on Lenten devotional guide.
- After discussion about managing the 3 documents that Admin. Bd. has been addressing, it was decided that board members would divide into 3 subcommittees and each address one document by creating a final draft by Feb. 1. All documents will be sent to all Admin Bd. members for review; approval at Feb. 9 meeting.
 1. Financial Policy: David, Delvin, Lillian, Dea. David initiating first meeting.
 2. 2021 Goals: Rev. Childs, Jeanette, Judy, Clara. Judy initiating first meeting
 3. Diversity: Lee, Kevin, Phil, Phyllis. Phil initiating first meeting
- Lee reviewed end of year financial statement and will be sending monthly statements to other representatives that have line items in budget. Kevin Swanson and Mary Jo for stewardship; Suzanne for Justice for All, Pam for music. Fred reported that 22 of the 2020 pledges were paid in full. Expenses were not as great as anticipated so year ends with slight surplus.
- David will ensure that pre-paid card project is included in Financial Policy draft. He will also ask Conference about electronic signatures on weekly offering reports.
- Clara reported that no money had to be taken from RFR fund in last month. Loss of 2 staff reduces wage expense although staff has been kept on 35 hrs. pay allotment. OBIC will probably be applying for second PPP grants because of lack of rental revenue. Hard wiring for Rm. A has been installed which will facilitates better use of equipment. Suggested that OBIC rent space to Health Dept. for community vaccinations.
- SPRC will establish Jan. meeting date with Lillian as chair. It was confirmed that Confirmation activity is responsibility of Education Comm.
- Mission Ministries reported \$635 in gift cards donated to human trafficking victims. Delivery of donated packaged desserts have been taken to Elizabeth House, Hickory Ridge Place and fire stations. CUMC is supporting Warm Weather Shelter with financial donations toward food.
- Kevin reports that the technology, including voting capability, for the General Conference in the fall is being developed. When agenda is established, training for relevant participants will occur.
- Judy noted 1/23 deadline for Feb. newsletter. Request for input of any kind on newsletter will be appreciated.
- Worship Comm. is addressing Human Relations Sunday 1/17. They are working on Lenten activities including Ash Wed., Maundy Thursday and Good Friday services with St. John United.
- Phyllis reported that the OBIC Esthetics Comm. approved the expansion of the Memory Garden Board and is working on the upper clerestory windows in lobby.
- Caring Connections is maintaining contact with those with needs. Will initiate a Valentine's project based on member connections. Will create simple way to help Mary Ellebracht celebrate 96th Feb. birthday.

Next MEETING FEB. 9 at 7PM.

